

Move-Out Next Steps

1. Submit a full 30-day to vacate. This can be done *online* through your portal or contact our office by emailing reception@eaglesnc.com and we will send the form for you to fill out and sign via DocuSign.
2. This is your time to fix damages. We will use your Move-In Checklist as a baseline for our Move Out Inspection.
3. Final Inspection will occur *after* Move Out. Tenant's presence is not required.
4. If you had recurring ACH, **you** are required to initiate the cancellation through your online portal. We cannot do this for you. Any questions – contact our office.
5. Please reference the Cleaning Guidelines above and the Ready to Rent Guide on our website.
6. **Carpets must be PROFESSIONALLY cleaned,** and the receipt emailed to reception@eaglesnc.com **and** left at the property.
7. Complete all yardwork a minimum of two days prior to moving out
8. **Utilities MUST be kept on through the end of your lease term!**
9. Please store EMTPY garbage/recycling cans in the appropriate place. If cans are filled with trash, there will be a *minimum* \$50 violation fee applied to your deposit.
10. The washing machine connection must be turned off. Any damages resulting in it being left on will be applied to your deposit.
11. Turn off the ice maker in the freezer (*if applicable*) and dump all ice
12. Set the thermostat in the Spring/Summer to 80 degrees and Fall/Winter to 55 degrees

If you have any questions, please contact your Property Manager.